



**South
Staffordshire
Council**

APPENDIX A

PLANNING COMMITTEE ACTION PLAN

2016-2017

**Q4 (01 JANUARY 2017 - 31 MARCH
2017)**

PLANNING COMMITTEE ACTION PLAN 2016-17: Q4 (01 Jan 17 - 31 Mar 17)

Action	Lead	Q1 (01 Apr '16 - 30 Jun '16)	Q2 (01 Jul '16 - 30 Sep '16)	Q3 (01 Oct '16 - 31 Dec '16)	Q4 (01 Jan '17 - 31 Mar '17)
<u>Speed measures</u>					
(A) At least 60% Major Apps determined within 13/16 weeks (or at a later time agreed with applicant)	SP	3/4 = 75%	6/6 = 100% [Cuml. 9/10 = 90%]	13/13 = 100% [Cuml. 22/23 = 95%]	6/6 = 100% [Cuml. 28/29 = 97%]
(B) At least 65% Minor Apps determined within 8 weeks (or at a later time agreed with applicant)	SF	57/81 = 70%	82/111 = 74% [Cumul. 139/192 = 72%]	37/58 = 63% [Cuml. 176/250 = 70.4%]	37/44 = 84% [Cuml. 213/294 = 72%]
(C) At least 80% Householder (Others) determined within 8 weeks (or at a later time agreed with applicant)	LD	81/97 = 83%	72/94 = 76% [Cumul. 153/191 = 80%]	101/120 = 84% [Cuml. 254/311 = 81.6%]	109/120 = 91% [Cumul. 363/431 = 84%]
(D) All applications to be determined within 26 weeks (or at a later time agreed with applicant)	SP/SF/LD	100%	100%	100%	100%
(E) % of all applications determined within the statutory deadlines (or at a later time agreed with applicant)	SP/SF/LD	141/182 = 77%	160/211 = 76% [Cumul. 301/393 = 78%]	151/191 = 79% [Cuml. 452/584 = 77%]	152/170 = 89% [Cumul. 604/754 = 80%]

<p><i>[NB. A) % Major planning applications determined within the above targets deadlines not to fall below 50%</i> <i>B) % All planning applications detwrmined not to fall below 50%</i> <i>C) [Cumulative % shown in Q2-Q4]</i></p>					
<p><u>Quality Measures</u></p> <p>(E) No more than 20% major appeals allowed compared with total number of major applications determined annually</p> <p>(F) No more than 20% minor appeals allowed compared with total number of minor applications determined annually</p> <p>(G) No more than 20% householder/other appeals allowed compared with total number of household/other applications determined annually</p>	<p>SP</p> <p>SF</p> <p>LD</p>	<p>Report annually</p> <p>Report annually</p> <p>Report annually</p>	<p>Report annually</p> <p>Report Annually</p> <p>Report annually</p>	<p>Report annually</p> <p>Report annually</p> <p>Report annually</p>	<p>0/29 = 0%</p> <p>3/294 = 1%</p> <p>1/431 = 0.2%</p>

<p><u>Development Team Meetings</u></p> <p>(H) Offer monthly Development Team Meetings (DTMs) to add value to development management process</p>	SP	13 April	Nil	14 December 2016	08 February
<p><u>Information/Training</u></p> <p>(I) Hold bi-annual Forums for regular agents to exchange information and carry out annual satisfaction survey</p> <p>(J) Keep Members informed by circulating quarterly update (by e-mail) on DM performance + quarterly report on Action Plan progress to Regulatory Committee</p> <p>(K) Planning Committee Training Sessions</p> <p>(L) Hold one Planning Summit for Parishes</p> <p>(M) Hold quarterly training sessions for staff</p>	SP	No Agents Forum this quarter	No Agents Forum this quarter	No Agents Forum this quarter	No Agents Forum this quarter
	DR/SP/SF/LD	Quarterly Report 16 August. E-mail Member Update – by 05 September	Quarterly Report 15 November. E-mail Member Update – by 05 December	Quarterly Report 21 March 2017. E-mail Member Update by 30 April 2017	Quarterly Report 16 May 2017. E-mail Member Update by 31 May 2017.
	SP/GM/KH	05 April and 16 May	05 July	None this quarter	None this quarter
	SP/GM/KH	To be arranged (Feb 2017)	To be arranged (Feb 2017)	Parish Planning Masterclass held 15 Feb 2017	Held last quarter
	LD	No training session held this quarter.	20 July	12 October	25 January

